



NCOALink® Processing Acknowledgement Form

The collection of information on this Processing Acknowledgement Form (PAF) is required by the Privacy Act of 1974. The United States Postal Service® (USPS®) requires that each NCOALink Licensee have a completed NCOALink PAF for each of their NCOALink customers prior to providing the NCOALink service. The Licensee is also required by the USPS to retain a copy of the completed form for each of its customers and to obtain an updated PAF from each of its customers at minimum once per year. Any signature upon this PAF shall be considered valid for all purposes and have the same effect whether it is an ink-signed hardcopy document or equivalent alternative.

Software Product Environment: List MLOCR

List Owner ⓘ

I, the undersigned, an authorized representative of:

Address		Company Name	
City	State	ZIP + 4®	Country
Telephone Number	NAICS ⓘ	Data Services Customer Number ⓘ	
Parent Company Name (optional)	USPS Mailer ID (optional)		
Marketing, "DBA", or Primary Affiliate Company Name (optional)	Email		
Name	Company Website (optional)		
	Title		
Date	Signature ⓘ		

do hereby acknowledge that I have received and reviewed the NCOALink Information Package supplied to me by **Bell and Howell, LLC** an NCOALink Service Provider. I also understand that the sole purpose of the NCOALink service is to provide a mailing list correction service for lists that will be used for preparation of mailings. Furthermore, I understand that NCOALink may not be used to create or maintain new movers' lists.

Licensee

Business Name	
Name	Title
Telephone Number	Date
Signature	Fax Number

Broker/Agent **List Administrator** **None** ⓘ

Business Name	Data Services Customer Number ⓘ		
Address	Email Address		
City	State	ZIP + 4	Country
Name	Title		
Telephone Number	NAICS ⓘ	Company Website (optional)	
Date	Signature ⓘ		

For Licensee Use Only

BH LSP PAF ID:	LSP PAF ID:	LSP Broker/Agent ID:	LSP List Administrator ID:
BH FSP PAF ID:	FSP PAF ID:	FSP Broker/Agent ID:	FSP List Administrator ID: